Central Library  
IIT Kharagpur  
22.06.2020  

NOTICE  

1. All the pass out students are requested to return the books at the circulation counter during 10 am to 1 pm on week days.  

2. Fine amount will be calculated after waiving the amount during lockdown period and updated in ERP by the Library staff.  

3. After applying “No-Dues” in the ERP by the user, the Library staff will provide clearance in ERP.  

4. Those who are having the fine, can pay online through ERP link “Payment” option > 8. Central Library Due.
5. The passout students who are outstation, having books (unable to return to the library) are requested to send the details of the books (Accession number, Title and Author) to kumar@library.iitkgp.ac.in. The cost recovery of these books will be assessed by Library and the amount including the fine, if any, should be paid by the user (Sl. No: 4 above) in order to get No-Dues in ERP.

(B. Sutradhar)
Librarian